

**Position Title:** Marketing Intern

## Who We Are

Velox Systems is dedicated to improving the lives of our customers and creating a more stable and prosperous economy. We do that by providing unsurpassed quality IT service to customers throughout the Northwest. Our services enable our customers to be more effective and their jobs through fast IT support and preventative maintenance, and keep their businesses more secure through risk management and disaster recovery protocols.

## Services We Offer

We offer a host of services to enable our customers to succeed

- HIPAA risk assessment and analysis
- Network Design and Implementation
- Hosted Company Email
- New Server Builds
- Ongoing Computer and Server Support

## Job Details

### Don't Bother Applying If

- You're a jerk
- You don't like working really really hard
- You don't like people
- You have no social skills
- You can't pass a background check
- You are a wanted federal fugitive or Edward Snowden
- You think you are the center of the universe

### Do Apply If

- You want to make a difference
- You would like to learn about business
- You are a self-starter
- You like helping people
- You are attending COCC (or may want to)
- You like the changing environment of technology
- You are dedicated to constant improvement and learning
- You learn quickly
- You want to be a professional and work with a team of professionals

### Key Results Areas

- Design a portfolio of work you can use to jumpstart your Marketing Career
- Create Creative Content for blog and website
- Write 4 Book Reports

### Education

- High school diploma or GED required
- Be working towards a undergraduate degree

### Desired Knowledge

- Aptitude for Adobe Creative Suite (Experience Preferred)
  - Illustrator
  - Photoshop
  - Others
- Basic Understanding of Websites and HTML

### *Fine Print*

Velox Systems is an equal opportunity employer. And still basically a startup. We offer low pay and long hours for meaningful work and rewarding relationships. Someday we'll pay really well and have a complete benefits package, just not yet. The first segment of this internship is unpaid.

### **Extras:**

We do offer a free gym membership to our employees, provided they workout 10x/month

This job description is a general description of the job and the description is not designed to cover or contain a comprehensive listing of activities, duties or responsibilities that this position may perform.

To apply, email your resume to [hr@veloxsystems.net](mailto:hr@veloxsystems.net) and put "New Application for [Position You're Applying for]" in the title.